

Auto-populated or calculated cell

Steelcase Annual Supplier Emissions Reporting Form		Steelcase
Global Company Information		
Date of Submission	1/18/2024	
Enter one of your Steelcase Supplier IDs. <i>If there are more than one associated with you company, please list them in the cell to the right.</i>	500288	
Company Name	Apex Spring & Stamping Corporation	
Industry Type	Spring & Stamping	
HQ Location <i>Please select the country where your main operations are located.</i>	United States of America	
Total Global Number of Employees* <i>Average annual head count</i>	Less than 500	
Percent of Global Sales to Steelcase in FY21**	12%	
Global Reporting Contact Name	Mark Hughes	
Global Reporting Contact Role	Quality Manager	
Global Reporting Contact Phone #	616-453-5463	
Global Reporting Contact Email	mwh@apexspring.com	
Reporting Year <i>Please indicate the year for which you are reporting emissions.</i>	2023	

Instructive Notes
Please be sure to read the Instructions & Guidance tab before completing this section.
<p>*The SBTi defines a non-subsidiary, independent company with fewer than 500 employees as a Small and Medium-Sized Enterprise (SME). Unlike larger companies, the SBTi does not require SMEs to set targets for their scope 3 emissions; however, SMEs must commit to measure and reduce their scope 3 emissions. Thus, we are asking all suppliers to report their scope 3 emissions regardless of size, but we want to provide visibility to this for target setting purposes. SBTi defines employees by average annual head count, not FTE. See the SME FAQs for more detail: https://sciencebasedtargets.org/resources/files/faqs-for-smes.pdf</p> <p>**This information will only be used to help Steelcase more directly and accurately calculate our own scope 3 supply chain emissions based on the scope 1 and 2 emissions that suppliers report.</p> <p>***If your company has more than 500 employees and your scope 3 emissions account for more than 40% of your total emissions footprint, SBTi requires a scope 3 target. The target must collectively cover at least 2/3 of total scope 3 emissions. No action is required at this moment, but we are providing visibility to the percentages to prepare you for target setting. See the SBTi Criteria for more detail: https://sciencebasedtargets.org/resources/?tab=develop#resource</p>

Submission Notes
<p>Page has been submitted to web design to be posted on website.</p>

GHG Accounting and Target Setting Survey		
	Response	Comments
Has your company already calculated GHG emissions for purposes other than for Steelcase?	No	
Please provide a link to where you have publicly reported your emissions. <i>This can be on your website or via a public disclosure platform, such as CDP</i>		https://apexspring.com/why-apex/
Has your company set science-based targets approved by SBTi?	No	
If no or unsure, has your company discussed if they will set SBTs?	No, we have yet not discussed	

Summary 2021 GHG Emissions				
Please identify which organizational boundary was selected to perform your GHG inventory:		<u>Operational control</u>		Need help? See the GHG Protocol's Setting Organizational Boundaries here.
		metric tons CO2e	% of total footprint	Comments
Scope 1 Emissions	Scope 1 emissions are direct greenhouse (GHG) emissions that occur from sources that are controlled or owned by an organization (e.g., emissions associated with fuel combustion in boilers, furnaces, vehicles).	62.3	3%	CO2 from heating and 2 fleet vehicles
Scope 2 Emissions	Scope 2 emissions include those from electricity and other sources of energy purchased from your local utility that is not combusted on-site. Examples include electricity, steam, and chilled or hot water. To generate this energy, utilities combust coal, natural gas, and other fossil fuels, emitting carbon dioxide, methane, and nitrous oxide in the process.	370.725	17%	Total is with offset of 25% based on our solar farm that provides 25% of year electrical needs.

Scope 3 Emissions***

			metric tons CO2e	% of total footprint	Comments
Scope 3 Emissions***		Scope 3 emissions are the result of activities from assets not owned or controlled by the reporting organization, but that the organization indirectly impacts in its value chain, both upstream and downstream. Scope 3 emissions often represent the majority of an organization's total GHG emissions.	1775	80%	
Category Number	Category Name	Relevance	Explanation If necessary		
1	Purchased Goods and Services	Relevant, calculated			
2	Capital Goods	Relevant, calculated			
3	Fuel- and Energy-Related Activities Not Included in Scope 1 or Scope 1	Not relevant, explanation provided	Apex has no fuel or energy related emissions outside for scope 1 or 2		
4	Upstream Transportation and Distribution	Relevant, calculated	897 tCO2e = 780trucks x 1.15 tCO2e (10,000kg @500 miles)		
5	Waste Generated in Operations	Relevant, calculated	Waste is recycled		
6	Business Travel	Relevant, calculated	12 tCO2e (Air & Ground Travel)		
7	Employee Commuting	Relevant, calculated	Based on 80 employees		
8	Upstream Leased Assets	Not relevant, explanation provided	Apex has no leased assets		
9	Downstream Transportation and Distribution	Not relevant, explanation provided	Apex is not responsible for downstream transportation. These numbers should be considered in customer scope 3 calculations		
10	Processing of Sold Products	Not relevant, explanation provided	Apex cannot calculate the downstream uses of it's products. In most cases the end use our parts are used in assemblies of hundreds of parts.		
11	Use of Sold Products	Not relevant, explanation provided	Parts do not produce or consume energy. All parts are stagnant		
12	End-of-Life Treatment of Sold Products	Not relevant, explanation provided	All product can be recycled, however there is no accounting for final use of materials		
13	Downstream Leased Assets	Not relevant, explanation provided	Apex has no leased assets		
14	Franchises	Not relevant, explanation provided	Apex has no franchises		
15	Investments	Not relevant, explanation provided	Apex has no investments		